

Activity Risk Assessment

Employee Completing Risk Assessment Alex Wolfenden, Leigh Adamson (PIB Risk
(print name): Management)

Description of Activity and Who will be Involved:	<p>Exposure to Covid-19 as a result of any work-based activities. Those involved: Employees, Contractors and other visitors</p> <p>COVID-19 affects the lungs and airways of those infected and is primarily spread through respiratory droplets, which means to become infected, people generally must be within six feet of someone who is contagious and come into contact with these droplets. It may be possible that a person can get COVID-19 by touching a surface or object that has the virus on it and then touching their own mouth, nose, or their eyes.</p> <p>Symptoms of COVID-19 appear usually within two to 14 days after exposure and include fever, cough, runny nose and difficulty breathing. Generally, these infections can cause more severe symptoms in people with weakened immune systems, older people, and those with long-term conditions like diabetes, cancer and chronic lung disease.</p>		
Date of initial assessment:	20.03.2020, Review 1: 06.04.2020 Review 2: 14.04.2020 Review 3: 29.04.2020 Review 4: 29.06.2020 Review 5: 06.07.2020	When is this assessment to be reviewed?	Further Reviews: On production of new or updated government advice

Specific Hazards Identified i.e. What is being done? How can someone be harmed?	Control Measures i.e. What will be put in place to stop people getting hurt? How can you make sure all your control measures are implemented?	Further Controls Required Not as safe as it might be? Can you add any more control measures?
Potential Exposure to Covid – 19 (corona Virus):	The Government has updated the COVID transmission status to say that the whole of the UK is now defined as experiencing sustained transmission of COVID-19 . Use the table found here to identify the updated guidance on use of PPE: https://assets.publishing.service.gov.uk/government/uploads/system/	PPE guidance poster here: https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/877528/COVID-19_easy_visual_guide_to_PPE_poster.pdf

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	<p>uploads/attachment_data/file/879111/T4_poster_Recommended_PPE_additional_considerations_of_COVID-19.pdf</p> <p>Use guidance from World Health Organization and NHS to ensure the risk assessment is following the latest advice.</p> <p>Team Manager may assess whether the wearing of full PPE including facemask in line with Table 4 above is required throughout a whole shift or whether they may be worn only when in close contact / delivering personal care. This must be recorded for the location specifically</p> <p>Follow UK Government guidelines in reducing the likelihood of exposure. https://www.gov.uk/government/topical-events/coronavirus-covid-19-uk-government-response</p> <ul style="list-style-type: none"> • Cover your mouth and nose with a tissue or your sleeve (not your hands) when you cough or sneeze. • Put used tissues in the bin straight away • Hand Hygiene MUST be practised and extended to exposed forearms. • Wash your hands with soap and water often – use hand sanitiser gel if soap and water are not available. • Try to avoid close contact with people who are unwell. • Clean and disinfect frequently touched objects and surfaces. • Do not touch your eyes, nose or mouth if your hands are not clean. • Limit travel where possible to reduce potential 	<p>Putting on PPE poster here: https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/875211/Putting_on_PPE_for_non-aerosol_generating_procedures_quick_guide.pdf</p> <p>Taking off PPE guide here: https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/875212/Taking_off_PPE_for_non-aerosol_generating_procedures_quick_guide.pdf</p> <p>Video explanation for correct use of PPE can be found here: https://youtu.be/-GncQ_ed-9w</p> <p>For easy read guidance please see easy read section on General server where several documents are available including: introduction to coronavirus, feeling anxious about coronavirus, information about covid19, easy ready guidance on shielding and others</p>

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	<p>exposure.</p> <ul style="list-style-type: none"> • Ensure vulnerable persons (elderly, pre-existing health condition, lower immunity etc.) and employees are individually assessed. • Use PPE provided – gloves, aprons are for single use only. Fluid Repellent face masks may be worn between customers provided that the mask is not touched or lowered from the face. The mask is to protect the employee. • For delivery of care to any individual meeting criteria for shielding (vulnerable groups) or where anyone in the household meets criteria for shielding, as a minimum, single use disposable plastic aprons, surgical mask and gloves must be worn for the protection of the customer. • Record details of visitors as normal but add contact details to support NHS Track & Trace 	<p>Detail any location specific controls / procedures here:</p>
<p>Known Exposure to Covid – 19 (corona virus):</p>	<ul style="list-style-type: none"> • Do not come into work where someone you live with has been diagnosed. • Follow NHS / 111 advice as required. Do not attend GP surgery or public places if confirmed to help reduce spread of the disease. • Ensure vulnerable persons (elderly, pre-existing health condition, lower immunity etc.) employees are individually assessed. 	<p>See Appendix 1 of Business Continuity Plan / Employee Briefing for flow chart to follow including how to report that you are unwell</p> <p>See further specific guidance for specific care settings here: https://www.gov.uk/government/publications/covid-19-residential-care-supported-living-and-home-care-guidance</p>